

## 2021 CONVOCATION OF THE NORTH AMERICAN LUTHERAN CHURCH PROPOSED RULES OF PROCEDURE

1. The business of this Convocation shall be as outlined in the official agenda distributed to the convocation.
2. The rules set forth in the current edition of "Robert's Rules of Order, newly revised," shall govern this Convocation in all applicable cases and to the extent consistent with the rules and agenda adopted by this Convocation, and according to the constitution of the North American Lutheran Church.
3. Once adopted, the rules shall not be amended or suspended except by a two-thirds vote of those present and voting at this Convocation.
4. The voting body for this Convocation will include all ordained ministers of the North American Lutheran Church, who are properly registered to attend; and those laypersons who have been elected as delegates by congregations of the North American Lutheran Church, who are properly registered to attend. The quorum for conducting business shall be such registered delegates who are in attendance.
5. If not a delegate, each NALC officer and each person serving in a position subject to election by a Convocation will have the right of voice but not vote at this Convocation.
6. Unless otherwise determined by a majority of the Convocation, all speeches during discussion shall be limited to three minutes. A signal shall be given one minute before the speaker's time ends.
7. All elections shall follow the procedures outlined in the Constitution. The Constitution specifies that except for the office of Bishop, nominations must be submitted to the Nominating Committee no later than 45 days prior to the Convocation.
8. A majority of the legal votes cast shall be necessary for election. Should a first ballot not result in an election, a second ballot shall be cast. The nominees for a second ballot shall include the names of the two persons who have received the highest vote on the first ballot, plus ties.
9. A Committee on Reference and Counsel will serve during this Convocation. On this Committee will be the Committee Chair, a member of the Court of Adjudication, a member of the Executive Council, and two additional delegates to the Convocation, one clergy and one lay, appointed by the Bishop. All suggested items for consideration by the Convocation outside the adopted agenda, including amendments to the constitution, shall be presented to the Committee no later than 6:30 p.m. on the first day of the Convocation. The Committee will review all proposed items in consultation with the person(s) presenting proposals. The committee will present a report to the Convocation in which the Committee will recommend a time for the Convocation to consider the proposals.